

# Minutes. 8/4/2020

Present: Grant T, Ross G, Ian M, Duncan, Mark H, Ross G, Glen O, Evan L, Lorraine, Blake

Minutes read/Accepted

## CEO Report. Evan

- Change of senior persons is proceeding.
- Update the OPM to be added as a Senior Person – Dean Straker / Mark Hardman. Couple of weeks to complete. Once Mark is added he will then be added as a Delegation
- Bookshop –
  - A new/Reprint of the training manual supplied by Bill D.
  - Consider giving these to HG students. Not suitable for online – copywriter.
  - Have decided not to continue to hold a stock as books runs out, also want to consider moving the role to the Admin.
- PPG accident in Ward, hit the news. Tracked down the pilot – flying with Dave Denis. Turns out the pilot is not licensed. Dave has been reprimanded regarding not doing an incident. Evan is following up.
- Mark, extending the seminars for ISH deadlines.
- CAA vs Pittman – Drone Pilot. Court has been postponed due to lockdown.
- PG3 Pilot possible disciplinary meeting coming up.
- Duncan has CoVID19 statement later.

## Training Officer Report. Mark Hardman

- ISP instructor seminars. Rotorua
  - Darrel P – Late August TGA
  - Rick H. HG seminar around August
  - Grant – reschedule the southern one.
- Accurate list on the website of who is current/not.
- Speedflying. 2 requests for application speedflying coach.
- Blake has been working on the Tow exam and getting it online.
- Has requests to get more of the PG exams online.
- VFR – online exam – draft. Needs to get this online next week.
- Audits – Continuing with pre-audit meetings.
- Instructor Currency. Working on other ideas on how Instructors maintain currency
- Instructor Code of conduct. Extended to Assistant Instructors, SpeedWing Coaches, Tandem Pilots. Working with Evan.
- Next big Project is PG2 exams online.
- Questions:
  - HG and PG tow manuals will be completely different manuals.
  - Grant has contacted several people in the HG instruction, and is working on a HG manual

## Treasury Report. Ian

Active Members – 1643 members (1200,300,76)

Students – 232 registered Students

Visitors – 217 Visitors License activated after 1 Oct 2019

Bank position

- Term Deposit \$180k, \$40k coming off in May
- Current account - \$20kOD limit, \$3,300od until \$40k comes out in May
- Paypal Account \$2773

Income

- Jan-Mar 2020 \$39k
- Jan-Mar 2019 \$29k

## Website Update

- Glenn. Had a message from Daniel before the lockdown, but he has gone back to Brazil. He had heard nothing. Mark will also chase up to see how things are going

## Face to Face

- May date has gone, possible thoughts about going to a Zoom meeting.
  - People are happy with this – Duncan
- Zoom Meetings Cost – Free version limited to 40mins.

## Disciplinary Meeting - Evan

- Form a disciplinary meeting. A pilot has submitted a tracklog for a PG3, Grey signed it off. Grey found out that the track log was not the pilot. He possibly got the track log from another pilot.
- Evan in touch in CAA. Based on the evidence, they are looking at prosecuting. Once a rating is issued, Evan cannot remove the PG3 rating.
- Evan will update notes on Trello with the process.
- CAA prosecute under sec.16 of the act, and possibly 15a – fit and proper person. The constitution is some one is prosecuted by CAA, then we must have a disciplinary process.
- Evan was advised by CAA to wait until he hears from the CAA Investigator.
- Discussion:
  - Form a disciplinary committee.: Moved: Duncan, approved.
  - - Duncan to search for relevant peoples an come back to the committee.

## Electronic Airspace files.

- CAA will not release airspace files as they get paid for it.
- Duncan wants to look at getting this released. This is being produced by Airways.
- Wayne Rohrs used to do it, may be a good idea to learn what he did.
- We have had little Airways contact – Nick Taber would know who.
- Duncan would like to look at having accurate airspace information

- - Ian/ Evan / glen to follow up with Wayne Rohr.

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## General

- Evan: We need to look at the new CEO position, looking at income, looking at whether the magazine can be produced. Need to look at Budget considerations.
- Duncan: We need to look at positions and remuneration.
- Discussion: What implications for when we get back to Level 3 or lower.

## Flarm/Fanet

- Questions regarding the registration of the Flarm/Fanet devices.
  - When the pilot gets the device, they enter the Pin into the device.
- We are identified by our pilot ID number – eg. PG5039
- Grant. Has a subscription, he will come up with more information regarding what information is needed

## 3Yr strategic plan update.

- Couple of items are in full swing, exams online.
- Looking at alternative funding
- The idea is to have a plan so there are no surprises at the AGM with budget requests.
- Need some guidance on how to start on creating a 3yr strategic.
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- Glen – any details on the Accident at Ward – nothing as yet. Question to as to why they flew with the current forecast. General discussion on this and the seemly lack of respect for the NW wind in the south island.
- Evan – Bill Degan. Magazine content. Would be a good idea to have articles on checking out your gear during shutdown. Glenn will look at contribution from the PPG side. Blake to look at PG WOF checks.
- Grant: Airspace files. How more accurate are the airspace files updated by the instrument manufacturer then Airspace?

Meeting finished. 08/4. 2135hrs

