

Exec Meeting 2/12/20

Present: Nick Taber, , Glen Ogilvie, Duncan Macnab, Kyla MacDonald, Ian Manton, Blake, Grant, Kevin McManus (via Cellphone)

Apologies: Carlos

CEO Report

Nick spoke about the CAA Audit.

- Blake, Nick, Kris
- - this was held at Wellington.
- - Morning went well.
- Lots of terminology issues, Enforcement questions – how do we.
- 3 levels of enforcement – Severe, middle, and minor adjustment.
 - o We got a minor adjustment. They were not happy with the manual. Suggestion we take a section a month and bring it up to standard.
 - o Blake and Nick talked with Chris Walbirgen. Technical Manual writer. Has written for other 115 organisations about options of a rewrite.
- Step to get to 2.0 – rewrite around Examiners.
- Trial Flight: This was raised with CAA and a document is being formed.
- Insurance: Still waiting for the broker to provide final documents.
- Competition Sanctions and SMS.
- Privacy Officer – As part of the new act. Nom: Ian Manton, Kyla Second, passed.
- JotForms: Good option for Standard forms. Ian to get more information with Glen.
- Accident Report: Kyla got feedback from a pilot who had an accident, and got a call from Nick. The pilot was thankful for this.
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President Report

- Happy with the way things are going.

Admin Report - Ian

- Renewals.
- - 2019 season members who haven't renewed 324
- - 20 members who went through the renewal process and click on bank transfer and have not paid
- - 1247 Active members with Renewal of Nov 2021
- Current Finances:
- - CHK acc# \$k
- - Term Deposits: \$k
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- General:
- - Amy last day is Friday
- - Admin will still be done with Ian – engage other staff.

- - Working on Integromat - this is a like a central hub that can join our bits together - an integration and automation platform.
<https://www.wildapricot.com/blogs/newsblog/2019/01/11/wild-apricot-integromat>
- - Some of the uses: We can do reminders of FirstAid, Seminar stuff.

Training Manager - Blake

- Really a busy month. Logged 80 hours on the job in a matter of 6-7 weeks.
- Working on Resuce reserve packing. Talking with the BHPA about what they do. They are at the high end of this.. Talking with Australia.
- Speed Flying Rating. Grandfather clause to the speed flying rating. This will be going out in all - 31st January end date. Jamie Lee is looking at working closely to get pilots taught/standards created.
- Towing: HG Tow manual. Testing weak links.
- Seminars. Quite a few seminars happened recently. Another one in Queenstown..

Website Site Update - Glen

- Carlos and Glen have been unable to meet with Daniel due to work commitments.
- Nick: Need a page done to show examiners, Duncan and Glen to sort.

Landspace. - Kyla

Mike Ferguson shared a doc that Northland Club uses, with success, with their landowners.

First win - Louis Tapper from Southern Club contacted me with a request for resources to help with landowner access issues they have. I shared Mike's doc, which they've re-purposed for use.

I've since made some changes and made it generic to NZHGPA and will share with the other Clubs. Something I noticed about insurance when double checking for the doc - the wording in our current policy wouldn't satisfy me if I were a landowner: "Premises and their contents not belonging to, leased or rented to the Insured at which the Insured is undertaking work in connection with the Business". It looks like the latest update, based on CEO report, covers this better.

Kyla wants to send out to local clubs that they should be searching local councils, Docs etc for issues etc.

Glen – AGM remits requiring action

Code of Ethics – Kyla

Discussion around this. Kyla has a draft one created. This should go out to clubs for discussion.

End of year communication.

- Duncan, to organise something together.

General

- Kyla, is there further to Dean Straker SO, progress in modifying the rules of the NZHGPA club. Waiting on CAA updating of the OPM.
- Kyla: Spoken about CE and President doing a call with Auckland Club, need to push it out.
- Blake: Grant regarding the HG tow manual is in his court. Mark had made quite a few side notes that he is reviewing.