

## Minutes - Exec Meeting – 14 Nov 2018 – 7:30pm

**Present:** Duncan, Ian, Ross, Nicky, Glen, Evan, Carlos, Grant, Mark, Blake (late arriving)

### Apologies:

### Last meeting minutes:

Up on Trello, all happy with them.

**Task:** Evan to put minutes up on website.

### Matters arising

### General business

**Treble Cone Issues:** Blake has been working with Dean Orton – had catch up with TC re Zero Harm Farm – website to assist with access to TC and keys. Seems like it will be a relatively easy solution. Basically all users have been shut out of TC but access is being allowed to pilots, with possible historical rights. Issues are to do with Health and Safety and some road works. Is a battle between TC and NZHGPA with DOC in the middle – may end up a legal issue. Further lengthy discussions – should we get legal advice?

Duncan moved that we seek legal advice/opinion regarding the Health & Safety issues and requirements for HG/PG using land that's either privately owned or leased. Blake seconded. Unanimously supported.

Ross provided a link to NZ Recreation which may be helpful.

Further discussions.

### CEO Report: Summary of Evan's published report on Trello.

Aoraki Mt cook NP Mgmt plan – keeping up with Lorrain's progress.

Accident report re speedflyer death in Wanaka, not a member of NZHGPA ever. Evan had to field some media calls.

Medical declaration in WA when renewing – changed wording so that people can renew effectively.

PG Nationals in hand – Hamish doing what is necessary to run comps.

Complaints – a few complaints re pilots breaking rules but lack of evidence in most cases. One member sending abusive emails to exec members possibly beyond what is acceptable. Also possibility of him teaching without licence. Will be warned monitored for improved behaviour.

Site issues – Nelson has new MOU – seeking help with info on our website re new rules and site inductions.

Auckland complaints from residents – in process of trying to sort out with Council.

CAA Audit – held in Nelson on 30<sup>th</sup> Oct. Few minor amendments but good result overall – no formal followups (first time!). Acknowledged by Exec that hard work put in by all concerned paid off with us having a 'clean bill of health'.

No fees charged by CAA for clean audit.

**Treasury Report:** Nicky advised that we have now put a further total of \$100k on 3 term different deposits to earn better interest.

Mark spoke about recent discussions re a 'treasurer' role in the exec. Mark to investigate all avenues re admin role, comp committees, clubs and finances prior to making a decision about the treasurer role. Evan noted a few small issues that arise – that are not big issues – not sure that there are any major issues but maybe will find better ways of managing the association – worth looking into. Further discussions re if there would be benefits from having a 'treasurer' versus what it may cost. Should we ask our current accountants their opinion and what being a treasurer should involve.

**Task:** Mark to ponder the situation and report back some time in the future.

### Correspondence:

Email from Sam Hamill re sponsorship for national competition entry fees. Duncan would like to propose sponsorship of all school age kids entering the comps. Evan suggested that the Youth age limit be aligned to that –

that all youth members are eligible for same sponsorship – 50% subsidy of fees. Carlos said it would be good to have some promotion of this so that NZHGPA is recognised for the sponsorship. Further discussions regarding support of other persons in different competitions, promotion of the sport etc, discretionary funds (now all used for this year) and various opinions from different members both for and against the proposal. Duncan put it back to the 'one off' for Sam Hamill, rather than a decision 'for all'. Should we get something in return – say an article or video from him in return?

**Task:** Executive to contribute funds from own pockets for Sam's direct fees to the Nationals. Evan also suggested to start a 'give a little' page for all young persons wanting to enter the nationals. Link to go to our website.

Duncan sent email about face-to-face meeting – whether we have one – what would be on the agenda? Suggestion that do actual 'workshop' things to do actual tasks rather than just talking at the meeting. Not to be in the flying season. Decision to be 'parked' at the moment.

DPFC – email from Kris – membership is Derek D, Grant F and Andy Maloney. Kris suggests that we as for expressions of interest to replace Andy Maloney, assuming Derek still happy to be on it. However, all money is spent so far this year so is there a need? Evan spoke to the reasons why the committee was originally funded – do we want to bring those discussions about funding applications back to the exec? Further discussions re how it works and how much is spent, paperwork involved.

**Task:** Duncan to contact committee members to see if they are still happy to be on it and if they have any thoughts.

Freedom of Flight Film Festival – 6 tickets still to be given out. Kyla already gave some tickets to some people who had put good messages on the safety page. Evan went to the film festival – personal opinion, quality of the films quite good but the theme generally not to his liking – huge amount of death (proximity flying/base jumping etc etc) with publicity of the pilot's subsequent death. Glen also went – only paragliding film very boring, theme of reckless risk-taking and death not to his liking either – lack of any paragliding XC movies. Evan thinks maybe money better spent promoting the sport in other ways in the future. Maybe just not enough content out there re paragliding. Sam has put out a feedback form but suggest we note for the future that not really in our interests.

Email from Angus Tapper re tandem instructors/assessors wording – requirements from CAA. Mark and Evan don't think it is appropriate to change and maybe CAA should be contacted re their requirements. Further discussions re wordings/meanings, confusing terminology.

**Task:** Evan to clarify with CAA re their requirements. Blake to go back to Angus to let him know it's being looked into.

### **Task List Review:**

Mark – porosity meters – Mark has one/Blake the other – has calibration plate but not reading properly, no meaningful way to calibrate them. Needs to park it until this is established.

Evan – looking at SMS training options – was one a few minutes ago but was filled by the time he could apply. Will have to look out next year for another one run by CAA.

Mark – looked at Pedro's additional movies – decided not to pursue.

Glen – website review – Glen put his findings to this point up on the trello board. Glen spoke to his report and requested that he can collect further data re traffic on the website. Carlos to assist. Evan spoke to the requirements we have regarding accessibility to members or certain things, such as forms etc. Visiting pilot page also important, but needs updating. Exec approved increased level of data gathering from webpage to assist with demographics. Duncan to maybe meet in Auckland with Glen and Carlos in December.

Blake – speed wing certification – Blake has written a little more but not much further ahead. Feels like he needs more ideas. Ian suggested he get some ideas from some of the members up north who have recently run an evening on speedflying and safety - Darrel and Dave from BOP. Blake to get in touch with Darrell Packe (Nicky to supply details).

Strategic plan – nothing done.

Site authority forms – HG supervision form still to be deployed, is now on the website under HG forms ([Evan to publish to membership once Grant looked at](#)). Site authority is in place but not really changed from what we did before. Further discussions re maybe additional points re hazards to public being identified – but forms are not compulsory, only encouraging clubs to do them. Discussions re club responsibilities and site assessments. Evan will work on the site assessment form, adding bits about public risk etc.

Induction packs – nothing done yet (Duncan)

CEO role – being documented.

HG instructional videos – working on it slowly (Grant).

Meeting closed 9.45pm.