

Minutes - Exec Meeting – 12 June 2019 – 7.30pm

Present: Duncan, Glen, Ross, Nicky, Evan, Blake, Ian, Grant, Carlos

Apologies: Mark H

Meeting opened and Duncan apologised about the lateness of the agenda.

Minutes of last meeting/Matters arising:

- Ross and Grant have done work on the HG Tow Manual, mostly complete and now up on the website.
- Duncan has arranged Trello so that is the main source of communication for the exec.
- AGM – venue arranged, Holiday Inn Queenstown, accommodation booked for exec and Nicky to send out notice to club secretaries advising of date and venue. Nicky to find 'timeline' for AGM and work with Evan re giving notice of when remits/nominations due. Exec up for renewal – Duncan, Grant, Blake – happy to stand again, Mark H undecided at this stage. These positions still need to be nominated, can be done by exec members.
- No further matters arising.

CEO Report:

- CAA Paddy Monro investigation still ongoing, investigators (health&safety) being very thorough.
- Tow Manual online.
- FMG – ongoing work, trying to identify issues with motorised flying but may need to be excluded at this stage.
- Nice article in Vector magazine re HG and PG.
- Working with Training Group getting questions online for pool for PG2 and other exams, possibility of making a PG3 exam, speed flying questions included. 176 questions now online, need to be reviewed by TAG.
- Sat in on Safety Group meeting. Need more people involved (SOs and instructors), Chris Street agreed to chair the group. Evan would like to see them focus on picking out 1 or 2 incident reports – getting more info etc and producing more in-depth reports if necessary.
- AGM venue sorted with assistance from Tim Brown.
- Court case re David Ward-Smith went ahead in Wellington, Evan spent a day in court after lots of prep. CAA to be billed for the time.
- Red Bull X Alpes team– working with Lorraine Johns to get promo stuff out for Kinga and Nick – support team needed IPPI 5 cards in a hurry, without PG3.
- Credit card application completed and sent to bank, initially with \$5k limit, to be used for AGM costs and online subs such as WA and Classmarker exams.
- Instructor complaints, a few recently that are mainly consumer protection issues rather than flying issues, Evan talked to all pilots concerns, happy to have heard from him and happy to seek other avenues with their issues, particular issues in Hawkes Bay area.
- Report on Mateg Toman accident, in depth report provided to CAA. CAA have filed report and closed case as happy with report, Evan to redact it and publish.
- Craig Payne – runs Paragliding Earth website, working with Evan to get NZ accepted as automatic licensed pilot in Austria – at the moment NZ have to get special day license to fly in Austria.
- Club Fees payments – late for the last period, grumbles from AOR club, but paid out now.
- Drone crashed into PG student in Auckland last year, went to CAA, sent infringement notice to pilot of drone, he will defend it in court and Evan will have to go to court again to assist with CAA prosecution.
- Worksafe updates – clubs should have the report to hand when going to landowners as it is very useful – FMC one very good too.
- Nick Taber will not be continuing as Airspace Officer –we will need to find a new officer after AGM.
- Dan Clearwater from FMC has offered to volunteer to help draft guidelines for accident investigating and reporting. Evan has gotten on aviation safety office course – asked if we should get others to do it, funded by NZHGPA.

- Sikh community have approached Evan about learning paragliding without helmets, due to religious beliefs, Evan found that NZTA has already given exemptions for motorcycles and bicycles – they need to apply individually and provide proof of being within the Sikh community – further discussions to be had.

Treasury Report:

Nicky advised that the club fees have now been paid out for last half of 2018. Further club fees to be paid out next month so no money to go back on term deposit at this stage.

End of financial year at the end of June – what to do with the accounts to get them finalised by AGM?

Correspondence:

Insurance renewal due beginning July. Mark handling but he's in China at the moment so Evan has followed up with insurance company. Mark will have paperwork back soon to make sure it has everything we want in it. Evan has also spoken with John Dallimore re an insurance policy that may include travel insurance for overseas travel.

Email received today from Johnny, James Johnston questioning the establishment of the PCC and the selection process for the Worlds team – is a PCC area to be responded to.

Website update:

Evan suggested that Glenn Meadows brother would be useful to assist with our web design. He said he would be interested and we should send our proposal to him when sending off to other designers. Glen Ogilvie to finish the proposal soon.

Instructors/schools: Glenn suggested we should put some guidelines together for instructors and schools on how they operate their businesses, ie when they charge clients etc. Some exec members expressed that this would be a very difficult area for the NZHGPA to be involved in, that we should steer clear of trying to tell schools how to run their businesses. At club level we can steer people away from those schools that aren't so good. Our instructor rating is about how they teach – not how they run their schools or their personal life. Suggested that the 'booklet' that we should devise for students should be mandatorily given out to students prior to signing up with a particular school. Ian to look at putting something together.

Training Officer Position: Mark drafted a brief role description for a training manager. Evan has looked at it, a few changes need to be made with regards to responsibilities of training manager v CEO responsibilities. Evan will spend some time with Mark at the world champs to take it further and to discuss whether Mark will stay with the exec or not. Need to get it sorted in time for the AGM – should we advertise for the position before the AGM? Blake to assist also.

Speed flying: Evan asked Blake if he kept a copy of our discussions/definitions from May Christchurch meeting. Evan to make necessary amendments, then put in the OPM and publish it, doesn't need to go to a general meeting. Blake has had feedback re instructors, had discussions with Mark over it. Blake believes that some of those people proposed for instructors aren't actually PG3 rated so can't be instructors, so how does it progress? Further discussions needed on who can instruct/authorise a SF rating.

Communications Specialist Position: a couple of persons have noted interest, what process should we use to evaluate those interested? Carlos suggested we need to be able to tell them what we want, assess their responses and then should have an idea of who might be suitable. Duncan to develop an idea of what we're looking for, with assistance from other exec members, then go back to those people who expressed interest.

Treasurer Position: A couple of responses from members to Duncan's request for interest. Duncan to follow up as with the communications specialist position.

CAA instructors' course: these are being run around the country and Grant is looking at attending.

DPFC: further applications have been received from PG and HG world teams, looking for funding. Teams are travelling soon, Duncan requests that we give responses via emails instead of waiting for our next meeting. \$10k was actually allocated at the last meeting to cover these, approx. \$3k each, including X-alps. Duncan to look at minutes and sort it out.

Meeting closed for the day at 9.25pm.