

Minutes - Exec Meeting – 11 December – 7.30pm

Present: Duncan, Lorraine, Ross, Nicky, Glen, Carlos, Grant, Ian, Evan, Blake arrived 7.55pm

Apologies:

Meeting opened 7.35pm.

Minutes of last meeting/Matters arising: No matters arising.

CEO Report: OPM 1.61 went to CAA, have nearly completed review and are happy – had changes to job descriptions. 1.62 has gone in now for speed wing etc.

Been dealing with insurance claim for student of Dave Dennis, hit a table on landing at Taylors Mistake. Evan processing but nothing from claimants since.

Sought legal advice re CAA investigation and request for contract etc– advice provided in confidence.

FAI Sport license applications went in, in process of being processed – over 120 licenses to be issued by RNZAC.

Very time consuming, Evan and Johnny visited Liz and presented her with a gift for her volunteer service of issuing the licenses.

President's Report: HG comp organisers know that there are to be no visiting members or NZ members flying at Nationals, from last year's issues.

Still in Aussie, but no flying, in Tasmanian.

Has chased up members who haven't renewed, and those who have paid but not done the online renewal. Duncan emailed clubs with lists of those not yet renewed, for them to chase.

Treasury Report: \$180k on TD + \$60k in current account, also been busy issuing FAI sporting licenses.

Correspondence: Grant advised Lisa Bradley has posted that she will be only teaching in Aussie this year but will still issue NZ ratings while overseas, which is fine. She is licensed NZ instructor and needs to keep her membership here so that she can send in paperwork for her students in NZ.

Nicky to check Lisa Bradley's listings. Further discussions regarding training in Aus for NZ ratings– Evan to speak to Brett Coupland about qualifications and equivalence.

Website update: Glen – will go with Daniel's proposal so Glen will meet with him to get it moving.

In Committee: abusive email from a member to President.

Out of Committee: Ian moved that we will send out to all members of the association an email stating that at no time do we accept abuse of any kind, written or verbal to members of the Exec. Seconded by Lorraine.

Ian moved that Carlos, Grant and Ross look at the current situation and deal with that person accordingly. Grant seconded.

Both accepted unanimously.

Termination of Administrator's contract: Nicky has sent an email terminating her contract as of 31st January 2020. Evan, Duncan and Mark Hardman want to form a sub-committee to have a good look at the positions of CEO, Training Mgr and Administrator to see if it can be re-jigged at all to suit better the requirements of the association. Mark H happy to do some more over summer and even more over winter, Evan can do some more but they don't see that they can do all of the work that Nicky currently does. Further discussions on various duties and issues, as there are many issues to consider.

Evan suggests we call for expressions of interest for the position but maybe not for a term of 3 years, not a fixed term contract, until such time as a review of the position has taken place.

Duncan moved a motion to move towards advertising for expressions of interest to fill the position. Seconded by Carlos.

Audit review meeting: Evan advised how this should work but thinks it's a bit late now to start it for this meeting. Dean Straker is now on board to develop an audit checklist for instructors to assist in complying with our OPM and their own Health & Safety rules. Further discussions. Last formal audit review meeting was Feb 2018. Suggests we programme a complete one for February 2020.

Meeting in the New Year: Duncan suggests we have 2 meetings in February, one for business and one for the audit review – make it the no. 1 item on the agenda.

Incident put in Facebook by Mark Hardman: Lorraine had a concern about a post where someone was injured and said he was OK but he wasn't, that people shouldn't necessarily believe a person as they may be in shock. Turns out the person was taken care of and not left alone but Lorraine wondered if it should be pointed out to students for the future. Blake said it is actually part of first aid training but that people should all be part of a team on a flying site, and look after each other. Evan wondered if we should look at our levels of first aid training – should we have 2 levels?

General Business:

HGFA Disciplinary Tribunal: Evan has been asked to sit on their tribunal for a senior HGFA member. Hasn't heard any more about it after asking for a copy of their constitution and OPM.

RMA application to QLDC for Paragliding as a recreational activity on lake: – Glenn suggested this should be done so it can be used in other areas. Blake said Peter Wilson thinks it's possible but is still working on it.

Student booklet: Glen asked where we were with that. Blake will start working on it next week in conjunction with Ian.

Meeting closed for the day at 9.35 pm. Next meeting .