



New Zealand Hang Gliding Paragliding Association

Minutes of Annual General Meeting & Extraordinary Executive Meeting 2017

Saturday 30th September 2017

Venue: The Meeting Rooms, Christchurch

- www.themeetingrooms.co.nz , ATCANZ Training Centre, 10 De Haviland Way, Christchurch Airport.

MINUTES OF NZHGPA AGM
& Extraordinary Executive Meeting
30 September 2017
The Meeting Rooms - Christchurch

Call to Order – 9.30am

Kyla opened meeting, welcome - introductions, housekeeping.

Present – Dave Washer, Duncan Macnab, Abe Laguna, Stephen Price, Kevin McManus, Herman Ahrens, Grant Tatham, Simon Corbett, Jen Corbett, Dan Campbell, Sam Bartholomew, Hannah Rutherford, Blake Round, Melanie Heather, Helen Jeffery, Ian Douglass, Kris Ericksen, Mark Hardman, Tim Brown, Derek Divers, Nicky Hamill, Kyla MacDonald, Evan Lamberton

Apologies – Nick Taber, Ross Gray, Mark Alton, Stefan Sebregts,

Election of vote counters – Ian Douglas proposed, agreed unanimously

Minutes of 2016 AGM ~~tabled. read and accepted as true and correct.~~

Short discussion. No matters arising.

Motion:

~~Moved by Kyla, Seconded by Mark Hardman. That the minutes of the 2016 AGM be accepted as a true and correct record.~~

~~Moved by Kyla, Seconded by Mark Hardman.~~

CAN (Dan queried numbers of votes, STH/CAN increased by 1 each.

Accepted unanimously. Total ~~also~~ corrected to 46 votes.

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Executive Reports: Kris proposed quick highlight of each report and summary.

President.

Kyla – brief discussion around exec structure and CEO position, changes to OPM etc to reflect those changes. Membership still increasing, lots of visiting pilots without membership – needs to be addressed. Discussions about compliance and safety. Publish lapsed membership list on website? Accident level this year. Communication – all types (Airborn, website etc), would like to see increase in engagement with members. Thanks to Exec members for work.

Chief Executive

Evan – Tabled his report. Covering renewal of Admin contact, work with Mark H re WOF procedure improvement, work with Grant T on mentoring, and regular attending instructors' seminars. Ongoing changes to the Management structure will be discussed more in this AGM. Airband radio rating now online and AUS/NZ compatible. IPPI card purchase online now. Visiting pilot numbers increasing has positive and negative impacts. CAA liaison and improving links with other codes ie skydiving etc help increase our credibility and influence. Safety – big topic this year, tragic fatalities and higher number of serious injuries causing some concern. Book room – Ewen has retired, and the book room is winding down re turnover –exec will consider to continue or not. Membership income growing, numbers flattened off from last year. Activity – hours flown proving very useful information.

PG Operations

Mark H – very brief account of report but greater discussions on:

- -WOFs. Options being considered include no WOF checks for new gliders if maintained to manufact spec, maybe advanced rated pilots to carry out own inspections, school/tandem will still have to be inspected by an approved person, possible maint log for gliders. Further discussions before proposal put out for consultation.
- Site ratings – self-authorising etc, thinks whole system currently not working very well, difference between site authorisations and site ratings – to be discussed further.
- Accidents – concerned with number seen himself in Wanaka. Southern has 2nd worst relationship with number of members to number of incidents reported (different factors contributing). Not to mention those not reported. Still need to encourage reporting.
- -Speedflying – working with Blake and a few others to get a formula to allow an appropriate speedflying rating, currently must have PG2 and this is seen as a barrier.

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HG Training

Grant – South Island instructing very active, but other areas around country are quiet. Report as tabled.

HG operations

Mark A – Kyla discussed briefly in Mark's absence.

Auditor

Kris – Report discussed as tabled. Discussions re ACC claims v actual accidents by HG/PG pilots.

Discretionary Project Funding Committee – Kris spoke to report as tabled on behalf of Andy Maloney. Dan passed on thanks on behalf of Derek McKee for the funds received for HG Worlds. Discussions on process of applying for funds and request for reducing **paperwork and eliminating** any unnecessary steps.

Steve Rogers from CAA Safety Investigation Unit came in to speak to meeting.

Sees his job as finding ways to enable people to have fun and come back the next day for more. Explained the processes CAA follow in accident investigations and where the information can be found. Almost all accidents result from pilot decisions rather than equipment faults. CAA Safety investigators are a separate unit from compliance. They look for lessons to learn not who to blame. Keen for CAA to work more closely with NZHGPA on safety. Steve quoted famous aerobatic pilot Bob Hoover, "It's not how close can you get to the ground, but how precise can you fly the airplane. If you feel so careless with your life that you want to be the world's lowest flying aviator you might do it for a while. But there are a great many former friends of mine who are no longer with us simply because they cut their margins to close."

Lunch: 1pm

Reconvened 1.45pm

Administrators report.

Nicky – briefly spoke to report as tabled.

Airspace.

Nick – Nick wasn't present but Kyla spoke about how much effort and work he puts in to his position. Evan reiterated about clubs keeping up to date with their own airspace issues and communicating with Nick to make their airspace submissions more effective.

Accounts

Derek –Accounts

The accounts haven't been audited this year, needs to be ratified at this meeting. Derek explained the accounts as per those tabled and answered a number of questions. -Nicky is to find out how bank interest calculations work to see if interest rate on savings can be improved.

Question from Southern delegate re Airborn costs and the need for multiple copies in one household. Evan said it is possible to add an opt out option to membership renewal **but the effect on costs of Airborn is not known**. It was agreed by the meeting to add an opt out option with no discount on fees.

Derek proposed that accounts be accepted as presented.
Proposed Derek, seconded Melanie Heather. Accepted unanimously.

Derek spoke to the budget as presented. Brief discussion on meetings costs and honorariums.
Further discussion after number of exec positions is known. Meetings were increased by \$3k to accommodate more face to face exec meetings and honorariums reduced by \$5k.

NOTE: Jen Corbett asked, at the end of the meeting, about the substantial decrease in credit interest received. Nicky has since contacted Westpac who advised that last year the interest rate was 2% and this year it is 0.1%. Nicky has looked into potential accounts to earn more interest in the coming year.

REMITTS

Remit 1.

Proposal

1. Focus the Exec on strategy for the Association.
2. Elections will be for Exec Council members, rather than for roles within it.
3. Minimum roles within the Exec Council will be limited to President and VP/Secretary and will be appointed by the Exec Council themselves at the Special Exec meeting immediately after the AGM.
4. Technical Advisory Groups will be convened to advise on matters that require expertise outside of the Exec & Management team including training advisor, operations and safety.
5. The NZHGPA requests volunteers for the Technical Advisory Groups, including for Safety & Training.

Proposed Evan Lamberton PIN 2659
Seconded Kyla McDonald PIN 4723

Kyla spoke to the reasons behind the remit.

Purpose

Improve the effectiveness of the administration by changing the structure of the Executive Council & the way it works with the Management team.

Reason for the Change

1. Current roles on the Exec lead the members to tend to focus only on areas specifically relevant to themselves, rather than looking at overall strategy for the Association.
2. Not all areas of flying are represented or proportionally represented.
3. The CAA's delegation designates responsibility for many operational matters to the CEO, where traditionally they had been looked at by the Exec.

Evan spoke to the remit outlining section 5.8 of the constitution that needed amending to suit the remit. Section 5.8.1 (b) to be deleted, 5.8.2(b) to be amended to allow for multiple vacant positions, 5.8.3 to be amended for election of President and Vice president from and by the new executive, 5.8.4 to be amended for election of multiple executive positions by delegates using FPP. Discussions from the floor around exact definitions of how the remit would work. Evan and Kyla explained the concept is to separate governance and overall strategy for the Assoc from the day to day management of flying activities and CAA compliance. Committees will be need to support the work of the exec (i.e. Communications, IT, etc) and new advisory groups will be needed to support the work of the CEO (training, operations, safety etc). Following lengthy discussion a motion from the floor for the remit to be put.

Remit 1 as above voted on.

For: 39 Against: 7 Motion carried.

Further discussion about exec structure and various connected matters.

Remit 2;

~~Kyla proposed~~ That all executive honorarium be equal ~~at~~ \$1500 each. Reduced from \$5000 for president and \$3000 for vice president.

Proposed Kyla, seconded Derek.

Voted For: 46 Against: 0 Carried unanimously

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Executive Officers – Elections

Continuing positions: Kyla, Derek, Mark, Grant, Mark H

Remit 3;

~~Kyla proposed~~ That there be **only** two extra executive positions voted on at this AGM, on top of the present five positions, to make a total of 7 positions. (**Note; the maximum available is 8**)

Proposed Kyla, seconded Evan.

-Voted: For: 46 Against: 0

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Nominations received for executive:

Duncan Macnab: **Elected:** Voted For: 46 Against: 0

Blake Round: **Elected:** Voted For: 46 Against: 0

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Budget for 2018.

Presented by Derek.

Discussion around increasing allowance for exec and committee meetings, safety officer training.

~~Honorarium reduced to \$13500~~

Invest/training increased and combined to \$2000

Meeting expenses increased to \$16500

~~Honorarium reduced to \$13500~~

~~Budgeted -d~~ Deficit ~~now amended to~~ \$2250.

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Remit 4:

That the budget as amended be accepted.

Kyla proposed ~~to accept amended budget~~, Dan seconded

Voted For: 46 Against: 0

Meeting closed: 4.30

Extraordinary Executive meeting opened 4.30pm.

Voting rights: ~~not explained by Kyla as no remits to vote on.~~ One per delegate present and per Exec member present.

Kyla; As there were no remits presented for voting the only business is the appointment of officers.

Auxiliary appointments:

Airspace Officer – Nick Taber willing to stand again

Internal Auditor – Kris Ericksen happy to continue

Medical Advisor – ~~Paul Brydon advised of his retirement from the position.~~ Sam Bartholomew appointed and welcomed by Exec. Paul Brydon thanked for his contribution-

Book Store Operator – Ewen has retired as previously advised. Evan will administer bookstore in the interim and asked for opinions on it's continuation, ~~to help evaluate necessity.~~ Discussions re existing stock etc and log books. Exec to discuss.

Committees

Hang Gliding Committee – to stay as is Mark Alton, Dennis Thorpe, Maximilian Gebhardt

Paragliding Comp Committee – to stay as is Johnny Hopper, Tim Brown, Wayne Rohrs

Remits.

None.

General Business – none.

Meeting closed 4.40pm