

MINUTES OF NZHGPA AGM
& Extraordinary Executive Meeting
9 AUGUST 2014
AUCKLAND Jet Park Hotel

Call to Order - 10.30am

Evan opened meeting, welcome - introductions, housekeeping.

Present – Evan Lamberton; President (AKL) Derek Divers; Vice President (STH Delegate)
Grant Middendorf; PG Ops (STH) Ross Gray; HG Training (MAN Delegate)
Glenn Meadows; HG Ops(TAS Delegate) Nicky Hamill; Administrator (TAS)
Kris Ericksen; Internal Auditor (WTN) Nick Taber; Airspace Officer (TAS Delegate)
Hagen Bruggemann (AOR Delegate) Leslie Graham (AKL Delegate)
Wayne Roberts (BOP Delegate) Dan Campbell (CAN Delegate)
Rebecca Rae (HAW Delegate) Russ Read (MAR Delegate)
Herman Ahrens (NOR Delegate) Dennis Green (TAR Delegate)
Ewen Tonar; Bookroom (WAI Delegate) Grant Tatham (WTN Delegate)
Tony Cowley @ Wayne Rohrs; Website (AKL)
Observers; Janice Lamberton (AKL), Nick Stead (AKL), Dennis Thorpe (AKL/AOR)

Apologies – Dean Straker; outgoing PG Training (TAS), Alan Swann; incoming PG Training (STH)

Election of vote counters – Dennis Green & Nick Stead – carried verbally.

Minutes of 2013 AGM – briefly read by Evan.

Matters arising – Mark Alton – under 18 membership fee (came up after last AGM meeting) – fees determined at AGM, can't then be changed unilaterally. Can maybe look at again at this AGM.

Motion to Accept minutes of last meeting be accepted – carried verbally.

President's report – Evan briefly discussed his report, discussing what has happened during the year; revising OPM etc, Airspace review, website, internal auditing etc. To discuss website/Airborn better once report given by Wayne Rohrs and Tony Cowley. Issues/reports to be discussed later in meeting. DOC. – Derek & Evan spoke briefly re “no go” fly areas, DOCs requirements etc. Few small discussions from floor on various issues.

11am Late arrivals: Dan Cambell, Dennis Thorpe, Hagen Bruggemann, Wayne Roberts – introduced; brief discussions re problems in Chch/BOP – speed flyers/non-members/sites at risk/CAA intervention.

Further talk from Evan re his report – memberships, database etc., jobs for the coming year. Closing stmt re our association and our contributions to it.

Other reports – HG training (no disc); Auditor – brief disc; HG OPS report – some discussion re accident reporting/ACC stats/reporting thresholds; PG OPS report – same issues as HG but also accidents in media, not necessarily reported. Administrator's report – not talked to. Airspace Officer's report – Nick spoke to floor re airspace issues re CAA and 5 yearly airspace review. Need for indiv clubs to be doing own airspace submissions with help from Nick. Database set up for clubs to use for own submissions. Share knowledge to assist all clubs with issues with CAA, support

from Nick. Important for all airspace meetings to be represented at by someone from our association – important to ‘be there’ in the face of CAA.

Election of Officers

1 nomination for each position – all existing elected unopposed. Glenn & Ross will swap roles for the coming year – Glenn HG training – Ross HG OPS. PgG Training – Dean Straker retired – Alan Swan Queenstown nominated. Evan proposed that all positions be accepted – agreed verbally.

New Website: Tony Cowley spoke to a powerpoint presentation re data content and how it works. Wayne Rohrs arriving after lunch, will be able to explain some technical issues. Brief discussions re format, contributors, old information migration etc. Difficulties getting people to submit stories etc to complete website (as with Airborn). Tony is to be website manager - moderator, checks comments etc., manages website – gatekeeper/filters content. Cost is free via Google. Site set up by Wayne Rohrs in Google sites – costs are design and technical costs to Wayne. Tony is volunteer at moment. About half of \$20k allocated at a previous AGM has been spent to get website going – ongoing cost of website is free. Now is time to publicise to clubs how to contribute to website – do we have a few contributors ie one for each club, or open it up to everyone? Don’t want to have barriers to people ‘contributing’ to website. Expand so that club sites can feed to website, or at least be linked to club sites.

Accounts – must be voted to accept – any issues? Question re income from fees and expense re Airborn. Postage costs for Airborn previously put under postage, but felt should be included in Airborn costs. Insurance costs went up – public liability up and forestry up o good for association. Various discussions re insurance and pilot excess, procedure for making claims. Proposed to accept accounts be accepted – Evan, second Nicky. Carried verbally.

Break for lunch 12.45.

1.40pm reconvened

Website: Wayne Rohrs arrived – to answer website issues/online Airborn issues. Questions re format of online Airborn – ability to read etc. Publication of online Airborn as it is temporary until decision made on Airborn, then will use proper magazine format. General migration from old website that need to come to new website – eg forum, will everything come over, historically. Need new form platform, more modern to fit in with rest of site. Membership renewal should work as it has in the past. Student/visitor memberships to come online? Rules in OPM are not flexible - being discussed in remits later, with look to putting online. Old database doesn’t completely mix with new website, working out fixes.

Set Fees for coming year: Evan proposed (according to budget) that fees remain as for 2013/2014. Dennis suggested 2% increase every year for inflation to avoid a large hike in fees at some stage. Some discussion re surplus held of \$100k approx. Youth fees: previously had large discount for under-18s for full membership. Discussions re costs for membership as a whole – how to reduce costs for new pilots to get them into flying. **Remit: proposed to have fee \$50 annual membership for all pilots aged 18 or under.** Proposed Hagen/ Second Nick Taber. Mark Alton proposed amend to **20 years**. Derek proposed amend to say **provided they are NZ resident** pilots. **Passed unanimously.** Fees to be discussed again in a year’s time.

Remits – refer to Agenda for remit wordings.

Discussions re delegate duties – is delegate able to alter vote at meeting if discussions change viewpoints. Constitution states that is responsibility of delegate to determine wishes and ensure

wishes are expressed in votes cast by delegate or proxy – is uncertainty about whether delegate has discretion at meeting, on a brand new remit that they haven't discussed. Opportunity to abstain from voting if felt necessary.

1. Discussion: Nick Taber expressed not voting for personality, but voting for a position (possibly someone different in the future). Honorarium? Would be appreciated, but was taken on voluntarily – didn't foresee workload as it has turned out. Important role but is it worth going on the exec? Would it increase Nick's workload? Evan spoke, exec members are all involved in running of association, involved in decision-making for whole exec – would be extra workload. Honorarium can be paid to someone outside exec and position can be carried out outside the exec.

Vote on remit: 7 favour / 29 against **Lost**

NEW REMIT: Auckland Club proposed honorarium to value of other regular executives be paid to NZHGPA Airspace Officer. Proposed: Les Graham/Second: Bex Rae **Vote: 36 favour Carried**

2. Discussion: Fee saving. Fees predominantly from members, division of duties etc reduce changes of fraudulent activities. Derek spoke explaining duties of auditor v reviewer, fraudulent activities etc - what would an auditor look at? Several clubs took view of reviewer most of the time but with a 'regular' audit say every 5 years.

Derek noted current accounts have not yet been audited due to time constraints. Noted that audit could be asked for at any AGM and discussed/voted on at time.

Vote: 31 favour / 8 against Carried

3. Discussion: Aim – to let a genuine visitor come to NZ and be a visitor more than once. Tasman Club – slight wording change “are not and have not been residing in NZ for more than 4 months in the previous 12 months”.

Vote on amended remit: 36 favour Carried

4. Discussion: Doesn't change constitution but does effect budget. Trying to get discussion on where we go with Airborn – not really a remit. How to record it? Preferential voting. Tasman Club said was confusing on how to vote/show preference so would vote status quo and get a proper survey done. Previous survey done a few years ago, Xen spoke re this – outcome was nearly 50/50 out of those who responded, slightly in favour of Airborn magazine. Big issue was no way of knowing what online version would look like, so defaulted to status quo – what they knew. Various discussions re costs print/electronic etc. Discussions re Bill Degen's contract, costings, should be put out to tender every three years. What is the preferred option?

Vote: First Preference: Opt 1 – 15; Opt 2 – 7; Opt 3 – 5; Opt 4 – 7; Opt 5 – nil

Second preference: Option 3 – 14 votes

Second preference: Option 2 – 5 votes

Second preference: Option 1 – nil

Second preference: Option 4 – 2 votes

Third preference: Option 2 – 7 votes

Third preference: Option 4 – 7 votes

Russ pointed out that votes should only be taken as broad guidance – no real definite verified costings etc in remits. Bill pointed out to Russ that costs increase as printings/postings reduce of paper copy. Advertising could be spread further to cover costs. Discussions re tender process – felt that editor still required to make magazine a 'good' magazine. Possibly pay someone to be 'journalist' to write stories for those who can't/don't want to. What happens now? Goes out to tender for 3 years with exiting? Or shorter

tender for existing? Exec works towards incremental change over time towards alternative publications. Need to get more involved with provider in future.

5. No Discussion. **Vote: 36 favour Carried**
6. Discussion: Southern Club says that none flying members should not vote.
Vote: 29 favour / 7 against Carried
7. No discussion: **Vote: 36 favour Carried**
8. No discussion: **Vote: 26 favour / 10 against Carried**
9. No discussion: **Vote: 14 favour / 19 against Lost**
10. No discussion: **Vote: 36 favour Carried**

Meeting closed: 4.15

Extra Executive meeting opened 4.30pm.

Voting rights explained.

Remits.

1. Discussion – Mark - paragliding all good, have enough members/students coming through but HG is not in same position (in Auckland). 140 HG as opposed to 850 total membership. As membership gets older less and less HG pilots, less instructors to teach. Hagen – view is that perhaps NZHGPA association is not behind HG instructors, don't issue instructor rating to people not up to the task. In the case of accidents etc then NZHGPA needs to be fully supportive of its instructors. Hagen doesn't charge to train students, has help from older pilots to keep enthusiasm and like 'club' atmosphere – is a unique situation. Dennis Thorpe spoke – Auckland has population but only 1 instructor so difficult to promote and get people in to the sport.
Evan discussed how the NZHGPA could support – ie promotional leaflet etc. Assoc maybe to help instructor do things correctly – make sure paperwork done properly, procedures followed correctly, use of internal auditor to help with compliance. Glenn said we should remove obstacles for instructors/students re rules (streamline rules). Ross/Hagen suggest older 'club' model should be used as opposed to commercial model, to assist HG.
Dan discussed that HG Ops mgrs don't seem to do much to support and enhance sport. Hasn't seen much come out of exec for 10 years he has been flying.
Glenn suggested seminars aren't productive – no new blood coming through.
Vote: unanimously carried.
Vote for people to be on the group: Evan, Glenn & Ross to co-ordinate. Executive not to be involved. 3-4 other people to be involved in the group to help. Mark & Hagen to help find people.

General Business:

Accident reporting – can something be put in Airborn – a link/hyperlink, but needs to be done so that it's not obvious who it involves. Need to have accidents reported first, to get them publicised. Xen suggested one report be made into a 'story' for each publication so that it's an interesting read and people can learn from it. But do we want to publicise it to the wider public? Need to change culture so that it's acceptable to publish and accident report. Also need to change threshold for reporting – shift it down to 'ACC' claim level? Health & Safety? Currently – must report if 48 hours hospitalisation. Suggest you should file a report if there is a lesson to be learnt....

Remit: That the threshold for accident reporting be an injury that results in an ACC claim or medical care. **Vote: unanimously carried.**

Porosity meters: there are association meters, a couple are broken. Association will look at getting a few more meters for clubs. Will be attended to ASAP.

Discretionary fund committee: 2 applications to be put forward to recommendation for \$3000. Will committee put another \$3000 for this year. Is a permanent \$3000 per year. To be promoted again with clubs. If overspent then remit more money for next year.

Meeting closed 5.45pm.